

Action Taken Report based on IQAC Meeting for the year 2016 - 2017

S.No	Plan of Action	Action Taken Report
1.	Provide foreign language courses like German, Japanese and Chinese to improve the employability of students in a global market.	Efforts are made to fix the language experts from metropolitan cities as no such local trainers are available.
2.	Upload course materials in pdf format classified under each department in 'Classle Cloud Campus' intranet facility.	Course materials have been uploaded by faculty members in the Classle Cloud Campus.
3.	Ensure Cleanliness in the institution as per environmental management standards and clean India movement.	Clean environment have been maintained by the institution through separate house-keeping departments and with the contributions of ECO club members of the college under the aegis of Clean India Movement.
4.	Invite experts from funding agencies to be a member of the college R&D cell.	Experts having expertise in execution of funded projects in various departments were invited from Universities to expose faculty in obtaining funded projects through R&D cell. Dr. Sundarrajan, Senior Principal Scientist, CSIR has been invited towards R&D development.
5.	Enhance the activities of 'R&D Cell' by applying for funds and to organize programmes related to research skill developments.	A funded project proposals were submitted to the various funding agencies and training programmes on research oriented software like of MAT LAB, MULTISIM, MASM, TANNER, Design-Expert etc., were conducted to faculties. Mr. Muthumathan, Librarian, Consultant IISC Bangalore invited to give talk on scholarly publications in leading research journals.

6.	Apply for UGC funding to establish IQAC office.	Going the apply for the financial year 2017-18.
7.	Specific targets have been assigned to Professor/ Assoc. Professor/ Asst. Professor by IQAC for annual review.	Specific target were assigned to different cadre of faculties. Performance appraisal of faculties were conducted based on their achievement of targets assigned to them.
8.	Increase the placement offers through alumni network established by Alumni Association.	Around 43 students were placed in three companies namely USHA FIRE SAFETY PVT.LTD.,(14) TVS Sundaram Fasteners Ltd., (Autolec Division)(17), Full Creative (Pvt) Ltd., Chennai(12) arranged through the reference of our college alumni network.
9.	Arrangement of industry oriented training and skill development programmes by industrial expert.	Around 25 industry oriented skilled upgradation programmes handled by experts from industry were arranged by the departments.
10.	Conducting Alumni Meeting outside the campus in major cities like Chennai to build the alumni base	Alumni meetings were conducted by individual batches of various departments in major cities.
11.	Provide internship to students from industries, industry-oriented projects for students, industrial consultancy for faculty and funded project with industry collaboration from DST, AICTE and other funding agencies.	Internships were arranged by placement officer and IIP cell. Industry oriented projects were arranged by the department to interested students of concern department. Efforts were made by the faculty to obtain consultancy projects from the industry. Consultancy in the area of testing of building materials, emission testing of vehicles and surface characteristic study of materials are available and also extended to industry and individuals.
12.	Formation of scrutiny committee with senior faculties as members to fix targets for faculties for preparing project	Scrutiny committee with senior faculties were formed to analyze and recommend project proposal submitted

	proposals to various funding agencies.	by faculty to funding agencies.
13.	Submission of project proposal for the thrust areas focused by the various funding agencies.	More than 4 major projects and 12 minor project proposals were submitted to various funding agencies and awaiting for the result.
14.	Formations of 'Quality Circle' to discuss the quality problems, investigate causes, recommend solutions, and take corrective actions for quality related problems in academics and administration.	Quality circle concept is adopted for the following activities like Scrutiny committee for project proposal, Publication incentive scrutiny committee and placement assistant committee.
15.	Formation of "Incubation Centre" for encouraging entrepreneurship among students and to create and grow young businesses.	More than 865 students were encouraged to participate in 8 Entrepreneurship awareness programme conducted by Entrepreneurship Cell of A.V.C. College of Engineering and other colleges. More than 410 students enrolled for Learnwise online course for Entrepreneurship development conducted by EDII, Tamilnadu. App development competition "Smart India Hackathon -2017" was conducted by Ministry of National Council Protection of Child Rights (NCPCR) at Bhopal. Six students and one faculty mentor were participated in the Grand Finale.
16.	Formation of committee to adapt best practices as per NBA, NAAC and NIRF system with external faculty participation.	A meeting of the coordinators of NBA, NAAC and NIRF of college along with Dr.T.Robinson, IQAC Coordinator of Madras Christian College, Chennai was conducted on 11 th February 2017 to discuss best practices for implementation in our college.

17.	Communication skill / soft skill programme should be initiated for the first year students of all departments.	Communication skills (Reading, writing, speaking and listening) has been refreshed by two professors from LadyDoak College, Madurai on 14.02.2017 for all first year students.
18.	Student feedback regarding academic and facilities offered to them through a common mail-id	Common mail id (feedback@avccengg.net) is used to get a feedback from students. If any grievance is received, it can be redressed through proper channel.
19.	Conduct environmental awareness programmes about Clean India Movement (CIM) to the society through eco-club.	Environmental cleaning is maintained through house-keeping department and more than 200 saplings are planted through ECO club for improving the green campus Environment. The following programmes were conducted to create environmental awareness to students: Two Ponds located at Mannampandal Village and Mungilthottam Village were cleaned and dredged with 100 students to improve the water retaining capacity of the ponds on 26th October 2016. Temple cleaning at Malaperumballam Shivan temple was conducted with 100 students on 01st & 02nd February 2017. Awareness Rally Programme in the Theme of “GREEN INDIA” organized from Koranad to Mayiladuthurai town with on 30th December 2016 with 200 students and 150 faculties.
20.	Greeting E-Mails to be sent to HRs/Alumni/Students.	Festival greetings and anniversary greetings are sent to Alumni through institution mail.

21.	Implement Faculty Ranking System to motivate the faculty.	Staff self-appraisal system has been practised to motivate the faculties. A scrutiny committee has to provide the marks based on the staff performance.
22.	Accreditation for the institution by prominent software companies like CTS, WIPRO and TCS in order to invite Tier-I and Tier –II companies for campus placements.	Under progress.
23.	Establish Linkage with industries through Memorandum of Understanding (MOU).	Efforts are made to create linkage and collaborate with industries and other institutions through joint publications, research activities, exchange of faculty and students with industries, and encourage students to do projects in industries. So far eight MOUs and many collaborative efforts were taken in this direction.